

Booking Team Members Initial	
Pencil Booking Sheet in Pen	
Group Contacted - Recieved Form	
Entered in Animal Barn Diary	
Group or Public Timetable	
Entered in Hen House Diary	



FP Staff Only	
Date Deposit Paid	
Card, BACS, CHQ	
Date Balance Paid	
Card, BACS, CHQ	

## Group Booking Form 2024

Due to high demand **please return this form ASAP**. A non-refundable deposit of £80 is required to secure your booking.

Group Booking Name \_\_\_\_\_

Group Type (Please Circle) School / Pre School / Nursery / Mother & Toddler / Other

If other, please state: \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Address \_\_\_\_\_ Postcode \_\_\_\_\_

Confirmed Visit Date \_\_\_\_\_ Will you be traveling by coach? Y / N

Arrival Time \_\_\_\_\_ Departure Time \_\_\_\_\_

Admission	Off Peak Weekday Sept - May Excl School Holidays	Peak Weekday June & July	Weekend: By approval only	Approx. Quantity	(Farmer Palmers Team Only) QTY	(Farmer Palmers Team Only) Cost Total
Adults/Teachers	£7.00	£9.00	£12.00			£
Children 3 - 14 Years	£7.00	£9.00	£12.00			£
2 Year Old's	£3.50	£4.50	£6.50			£
Under 2's	Free	Free	Free			£
Disabled/Carer (each)	£5.30	£7.30	£10.30			£

Visits any other time of year by requests only

Entrance Subtotal

£

- £80.00 Deposit

Entrance Total

£

Tractor Trailer Ride	£1.50 Per Person	Approx. Quantity	(FP TEAM USE ONLY) QTY	(FP TEAM USE ONLY) QTY
Pre-Arranged Tractor Ride (to be added to balance)	Y / N			
Non Pre-Booked - (Paying the Tractor Driver on Public Ride)	Y / N			

Food Options	YES/NO	Approx. Quantity	(FP TEAM USE ONLY) QTY	(FP TEAM USE ONLY) QTY
Bringing own lunches	Y / N			
Buying ADULTS Lunch in the Hen House	Y / N			
Buying CHILDREN'S Lunch in the Hen House	Y / N			
Fruit Ice Lollies - £1.00 per lolly	Y / N			

Extras Subtotal

£

**Balance to pay**

£

(Entrance Totals + Extras Totals)

**Payment Details - Deposit Amount £80.00**

**Invoice**

Do you require an invoice for the deposit? Y / N

Do you require an invoice for the final balance on the day? Y / N

**If yes, please let us know the email address below for the invoice to be emailed**

**Email Address:** \_\_\_\_\_

Please indicate which payment option you wish to pay by:

**BACS** - If you wish to pay by BACS please call our admin team on 01202 622022.

**CHEQUE**- Please make payable to 'Farmer Palmers Farm Park'

**CARD PAYMENT** - We accept all main card types. Please fill in card details below.

Name on card: ..... Expiry date: ..... / .....

Card number: ..... CVC number (3 digits on back):.....

Postcode: ..... First line of address: .....

*I agree you can take the £80 deposit. Should I leave without settling my account Farmer Palmer's reserve the right to debit my card. **SIGNATURE** \_\_\_\_\_*

*Please note your receipts will be attached to your booking form. If you require them, please ask the reception staff on the day.*

Our policy is to completely black out this section, once we have received cleared funds.

**How to book your group visit -**

Please call our admin team on **01202 622022** to check availability (we are unable to guarantee any dates unless you pre-book). Once provisionally booked please return this booking form with your £80.00 deposit to "Group Bookings" Farmer Palmer's Farm Park, Organford, Poole, BH16 6EU.

In line with our Health and Safety assessment, we advise that all group leaders make a **FREE pre-visit** to conduct their own risk assessment. You can bring up to 3 adults on this visit.

*Our group rates cannot be used in conjunction with any other offers.*

**Groups, upon arrival – some helpful notes**

1. Visitors can be dropped off by the entrance, please advise your coach driver to park up against the poplar trees on the left facing the way out. (Summer Time overflow carpark)
2. Before all coming in, please establish who's going to be paying, double check everything to ensure you have the correct numbers, including any extras (i.e. tractor trailer rides) with reception staff. Gather all the children up while the person is paying then once paid all can enter.
3. Please enter via the door advised by Farmer Palmers Team Member.
4. Ensure each teacher/helper has been given 1 of our group specific timetables.
5. If you have any other queries or questions, please ask the shop staff upon arrival.
6. If you require undercover space we will endeavor to provide it however all we ask is that you clean up after yourselves, leaving it as you found it, we will provide cleaning equipment failing this there will be a nominal charge for cleaning.

By booking a group you agree to Farmer Palmer's processing of your data in line with the General Data Protection Regulations (GDPR). Please read Farmer Palmer's Privacy Policy (found at <https://farmerpalmers.co.uk/privacy-policy/>) and terms and conditions (found at <https://farmerpalmers.co.uk/terms-conditions/>)

***I have read and agree to the Group Booking Terms and Conditions: Please tick.***

***You can withdraw your consent/unsubscribe at any time.***

